

MEMORANDUM

TO: Mr. Price

FROM: Mike Baker, Gary Ayers, Mark Mattle, Ann Cook, Tom Cook, Jan Hudson, Howard Jacobs

DATE: March 13, 1995

SUBJECT: Recommendations for High School Computer Plan

1. Be consistent with District Technology Plan 1993-94 (see attached)
 - A. Follow through with District 3-5 year plan:
 - a. library (1st)
 - b. computer labs (2nd)
 - c. classrooms (3rd)
 - B. Repurpose old machines for classroom use and possibility of mini-lab.
3. Continue using BOCES for computer systems (admin. lib. auto. and instructional)
4. Hire a computer/technology/system manager and planner for future system design.
5. Evaluate course curriculum dealing with computer software applications in Business and Math departments.
 - a. Investigate the current software being utilized in businesses and colleges and use it as a vehicle for teaching data base, spreadsheet and word processing.
6. Recommend the utilization and integration of computers in all subject areas.
7. Provide staff development and training for the 1995-96 school year.
8. Investigate increased capacity for computer lab space. School needs sufficient work stations for an entire class.
9. Use any additional district computer money to purchase systems compatible with BOCES Mandarin System.
10. Become users of an on-line electronic communications network (Internet/Nyser Net/America On Line/Prodegy)
11. Develop a policy for controlling and regulating:
 - Pirating
 - Games - eliminate access to students from all computers
 - Bringing outside software into building
 - Internet Use (on-line services)
 - Use contracts with all students to regulate the above (see attached)